

# Lena Foutsitzi

124 McKivison Ct, State College, PA 16803  
Tel: 424 – 227 – 1194 • Email: [lenfou@gmail.com](mailto:lenfou@gmail.com)

## EDUCATION

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| June 2000 | <b>ARISTOTLE UNIVERSITY OF THESSALONIKI, FACULTY OF ENGINEERING,</b> <a href="#">web</a><br><i>Diploma (Dip Arch) in Architecture (five-year program)</i>   | Thessaloniki, Greece |
|           | <ul style="list-style-type: none"><li>• Thesis: “Restoration and adaptive re-use of a former silk reeling factory into a silk museum and research institute of silk production in Soufli, Greece” with a grade of 10/10</li></ul> |                      |

## EXPERIENCE

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| 2003-2012      | <b>SIFIANOS – PAPADOPOULOU, DESIGN &amp; CONSTRUCTION</b><br><i>Associate Architect</i><br><i>Residential Design, Construction and Renovation</i>  | Athens, Greece |
|                | <ul style="list-style-type: none"><li>• Transformed functional and spatial requirements into design solutions for summer houses, urban apartments and homes up to 6,000 ft<sup>2</sup></li><li>• Prepared sketch designs, preliminary cost estimates and material/color selections for development and discussion</li><li>• Developed design presentations with scale-models, free-hand sketching and 2D/3D drawings, including interior/exterior renderings, plan/elevation/section drawings and section details using AutoCAD, 3ds Max, Photoshop and Illustrator</li><li>• Collaborated with project architects, designers, contractors, structural engineers and clients</li><li>• Established the factual parameters of the design work (site restrictions, budget and schedule restraints, etc.)</li><li>• Prepared building permit drawings</li></ul> |                |
| 2005-2011      | <b>IEK DOMI – PRIVATE COLLEGE, SECTOR: INTERIOR DESIGN,</b> <a href="#">web</a><br><i>Tutor and Supervisor of AutoCAD and Interior Design</i>  | Athens, Greece |
|                | <ul style="list-style-type: none"><li>• Held AutoCAD 2D and 3D classes up to 12 hours/week, prepared notes, exercises and exams</li><li>• Supervised theses in Interior Design (up to 20 students each semester)</li><li>• Member of thesis approval committee 2007-2011</li></ul>   |                |
| 2010 - present | <b>LIFO MAGAZINE – ATHENS’ MOST INFLUENTIAL FREE PRESS,</b> <a href="#">web</a><br><i>Staff Writer and Co-Administrator, Internet Edition</i>  |                |
|                | <ul style="list-style-type: none"><li>• April 2012 – present: Co-administrator and editor-in-chief-assistant</li><li>• November 2010 – today: Covering world news</li><li>• November 2010 – today: Responsible for a personal column about the history and the culture of food, titled “Food Daily”</li><li>• September 2011 – today: Personal column about literature, new releases, news of the book world and ebooks, titled “Book Room”</li><li>• November 2010 – February 2011: Weekly column covering news related to “Atenistas”, Athens’ activist group in the field of local environment and urban history</li><li>• July 2011 – July 2012: One year volunteer journalist for ActionAid Greece, <a href="#">web</a></li></ul>   |                |

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|-----------|--|----------------|
| 2002-2003 | <b>HORODYNAMIKI– SPACE, ENVIRONMENT, DEVELOPMENT</b><br><i>Staff Architect</i>   | Athens, Greece |
|           | <ul style="list-style-type: none"><li>• Worked on the renovation of the garden of the National Archaeological Museum of Greece in a team assisting the project manager</li><li>• Prepared 2D drawings, sketches and section details, approved by the Greek Ministry of Urban Planning and Environment, collaborated with landscape architects, agriculturists and historians</li></ul> |                |
| 2001-2002 | <b>KALOUDIS PETROS &amp; ASSOCIATES, DESIGN &amp; CONSTRUCTION</b><br><i>Staff Architect</i>   | Athens, Greece |
|           | <ul style="list-style-type: none"><li>• Worked on small scale residential design and tourist facilities on the Greek islands of Mykonos, Santorini, Sifnos, Kimolos and Milos, by preparing preliminary sketches and building permit drawings</li></ul>  |                |
| 2000-2001 | <b>VENT LTD, CONSTRUCTION COMPANY</b><br><i>Staff Architect</i>  | Athens, Greece |
|           | <ul style="list-style-type: none"><li>• Assisted the project manager on the construction of SATO Office System Ltd head offices in a large team along with civil, electrical and mechanical engineers</li></ul>  |                |

## SKILLS, AFFILIATIONS AND LANGUAGES

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- Excellent AutoCAD user, advanced Photoshop, Illustrator, Office and Sketchup user
- Speaks English, German, French and Greek (writing and speaking ability excellent in all languages)
- Licensed Architect in Greece
- Member of Technical Chamber of Greece
- Voluntary member of ActionAid, [web](#)